Brimpton Parish Council
Minutes of the Parish Council meeting

Date: Tuesday 1st October Time: 7.30pm
Place: Brimpton Village Hall
Attending: Mr John Hicks (Chairman)
Mr Phil Bassil
Mr Charles Brims
Mr John Dolphin
Mrs Wendy Matthews

In Attendance: Christine McGarvie (Clerk)
9 members of the public

106/24 Open Forum
106.1 Mr Dolphin has reported an incident of fly tipping in Hockford Lane to West Berkshire Council.

106.2 A resident reported that the road is flooded on Brimpton Lane at Able Bridge. Clerk to report to West Berkshire Council.

Action: Clerk

107/24 Apologies for absence
Mr Matthews gave his apologies due to illness.
Cllr Dominic Boeck wasn't present at the meeting.

108/24 To receive declarations of interest relating to items on the agenda
Mr Dolphin declared an interest in the grant request from the Village Hall Committee and did not vote on this item.

109/24 Minutes of the previous meeting
109.1 The minutes from the meeting of 3rd September were agreed as a true and accurate record. The Chairman duly signed the minutes.

109.2 Matters arising from minutes of previous meeting not otherwise on the agenda (including review of Action Tracker)
29.3/23 Mr Bassil reported that the Memorial Stone commissioned to commemorate the late Queen is still not adequate. It was agreed that Mr Bassil will collect the stone from the Stone Mason so that other councillors can view it and a decision can be made on the way forward at the November meeting. Clerk to add to the agenda of the November meeting.

Action: Clerk

110/24 To update on planning enforcement issues in Brimpton Common

The chair of Brimpton Common Resident's group (BCRG) thanked the Parish Council for the grant towards planning consultant costs and gave an update on the current status of the planning applications/appeals related to the site.

Plot E – West Berkshire Council served the owners with a planning enforcement notice related to the works already done. The owner has submitted a planning application requesting change of use to equestrian use.
Plot F – The planning application for a house has been refused by West Berkshire Council.
Plot H – the planning application was refused. The applicant has until 22nd November to appeal this decision.
Twin Paddocks – the owners have appealed against the enforcement notice served on them by West Berkshire Council. There are now two appeals related to this site.
A case management conference is scheduled for 20th October and the 4-day public hearing has been scheduled for 14th January 2025. The BCRG are working on their response to both appeals.

111/24 Planning and Development

111.1 To consider new planning applications received and provide updates on any already considered

24/01470/FUL – Plot E, Land at Blacknest Lane and Brimpton Lane. Change of use of land to equestrian and formation of access.
The Parish Council resolved to object to the application as the site is not considered large enough for a horse. There is no plan for a stable and at the moment, there is a caravan on the site which is not needed for keeping horses. There is no plan for how water would be provided on the site or a stable.
The application states that the entrance will be built using a railway sleeper bridge but in fact an entrance has already been created using hardcore.

Mr Dolphin thanked the planning enforcement officer at West Berkshire Council for her prompt action against the activity on the plot and for keeping the Parish Council informed.

A resident pointed out that Footpath 20 is already waterlogged and the gap next to the stile has been filled in. However, the footpath is still accessible via the stile so no action can be taken.

APP/W0340/C/24/3351139 - 23/00682/15UNAU - Land south of Brimpton Lane and west of Blacknest Lane, Appeal against enforcement notice.
The Parish Council decided not to comment further on this appeal.

24/01943/MINMAJ - Land at Phase 4 To 6 Kennetholme Quarry
This application will be considered at the November meeting.

112/24 Finance

112.1 To approve payments and approve reconciliation against bank statements
The payments listed in Appendix A were approved.

112.2 To consider grant request from the Parochial Church Council
The Parochial Church Council has requested a grant of £3500 for repairs and maintenance to the footpath around the Church. The Parish Council agreed to approve the grant from CIL funds. Clerk to action

Action: Clerk

112.3 **To consider grant requests from Village Hall Committee**

The Village Hall Committee have submitted two grant requests, one for £840.30 to replace the security alarm and another for £4132.08 to purchase new chairs.

Mr Dolphin presented the case for requesting these items and explained that the Village Hall's reserves have been earmarked to deal with items raised in the recent condition survey.

The Parish Council agreed to approve both grants from CIL funds.

Action: Clerk

112.4 **To consider grant request from Newbury Weekly News Over 80s parcel fund.**

Only 5 people in Brimpton Parish qualify for the parcel and as the grant funding budget has already been spent for this financial year, the Parish Council decided not to support the grant request this year.

113/24 To review any consultation documents

A Draft Waste management plan from West Berkshire Council has been released for consultation.

It was agreed to add this to the agenda for the November meeting to allow councillors time to fully review the plan. The consultation ends on 6th November.

The plan includes a proposal to reduce the black bin collection from every 2 weeks to every 3 weeks. There is also a proposal to increase the number of recycling boxes.

114/24 Reports

114.1 District Councillor's Report

Cllr Boeck was not present.

114.2 Chairman's Report

Nothing to report.

114.3 Clerk's Report

The Clerk reported that next month the Parish Council will need to start budget planning for 25/26.

The defibrillator pads at the hall are due to expire and need to be replaced at a cost of £70 to £80.

Clerk to check with the school whether their defib pads need to be replaced.

Action: Clerk

115/24 Date of Next Meeting is 5th November 2024 at Brimpton Village Hall

Signed: …… Date:……
(Chairman)

Appendix A

Meeting Report 1st October 2024

Community Account

Statement balance 24/9/2024	Cashbook balance as at 24/9/2024	Cashbook balance after new payments made
£16,746.71	**£16,746.71**	**£16,243.71**

Payments made since last meeting

Cheque No	Payee	Details	TOTAL COST
DD	Barclaycard	SSAFA donation	386.81
EP	Mrs C McGarvie	salary August	299.00
EP	Master Land and Planning Ltd	Grant to BCRG for consultancy	2000.00
TOTAL			**£2,685.81**

New items for payment

Cheque No	Payee	Details	TOTAL COST
EP	Mrs C McGarvie	salary October	299.00
EP	R.C.Saunders	repair of war memorial surround (VAT £34)	204.00
TOTAL			**£503.00**

Receipts since last meeting date

Receipt Date	Payer	Details	TOTAL AMOUNT
27/08/2024	J.Dolphin	D-Day commemoration event	54.27
			£54.27

Payments not presented as of 24/9/2024

Cheque No	Payee	Details	TOTAL COST
TOTAL			

Receipts not cleared as of 24/9/2024			
Receipt date	**Payer**	**Details**	**TOTAL COST**

Savings Account balance 24/9/2024	£32,605.82	
CIL	**£15,891.32**	**£8,892.51 must be spent by May 2026.**

Appendix B

Bank Reconciliation 26th September 2024

Authority name	Brimpton Parish Council		
Prepared by	Christine McGarvie	Clerk and RFO	
Date	26th September 24		
Approved by	John Hicks	Chair of council	

Balance per bank statements as at 24th September 2024		£	£
	Community Account	16,746.71	
	Saving account	32,605.82	
			49,352.53
Less any un-presented payments at 24th July 2024			
			0.00
Add any uncleared receipts			
Net Bank balances as at 24th September 2024			£49,352.53

CASH BOOK	
Opening balance as per cashbook 1st April 2024	15,778.62
Add: Receipts in the year	9,138.92
Less:Payments in the year	8,170.83
Closing balance as per cash book as at 24th September 2024	£16,746.71
Opening balance savings account 1st April 2024	32,363.31
Add: Receipts in the year	£242.51
Less:Payments in the year	0
Closing balance as per cash book as at 24th September 2024	£32,605.82
Overall closing balance	£49,352.53
diff	£0.00

Appendix C
Brimpton Parish Council Meeting -1st October 2024

Planning Applications for Consideration

1	**24/01470/FUL** – Plot E, Land at Blacknest Lane and Brimpton Lane. Change of use of land to equestrian and formation of access.	Deadline 15th October
2	**APP/W0340/C/24/3351139 - 23/00682/15UNAU -** Land south of Brimpton Lane and west of Blacknest Lane, Appeal against enforcement notice.	
3	**24/01943/MINMAJ -** Land at Phase 4 To 6 Kennetholme Quarry Brimpton Road, Midgham. Section 73-Variation of condition 1-Extraction, of previous application 23/01740/MINMAJ: Section 73 - Application for Variation of Condition (1) following Grant of Planning Permission 21/01561/MINMAJ	Too late for agenda requested extension until after November meeting

Planning Application Decisions made

1	**24/01549/FUL - Plot F, Land at Blacknest Lane and Brimpton Footpath 20 and, Brimpton Lane, Brimpton Common** Proposed timber habitable two storey dwelling and associated off street parking, and landscaping on parcel of land to be changed to domestic curtilage from former grazing field.	Refused
2	**23/00769/HOUSE – Shalford Farm House, Shalford Hill.** Extensions and alterations to existing house and outbuildings.	Granted
3	**24/01371/LBC and 24/01372/HOUSE – Brimpton House, Church Lane.** Section 73: Variation of Condition 2 (Approved Plans) of previously approved application 23/02675/HOUSE: Demolition of conservatory built in 1998 and other single storey outbuildings; construction of a single storey replacement rear extension,	Granted

Planning Applications Awaiting Decisions

1	**APP/W0340/W/24/3347670 – Oaktree Farm, Brimpton Common.** Erection f residential annex including change of use from equestrian to residential 23/02759/FUL	No date for appeal yet.
2	**APP/W0340/W/24/3346878 - Land Approximately 150 Metres South Of Brimpton Lane and West Of Blacknest Lane, Brimpton Common.** Change of use of land to Gypsy/Traveller site comprising the siting of 1 mobile home and 1 touring caravan plus 1 dayroom.	Appeal date 12th November 24
3	**23/02548/FUL - La Capanna (Formerly Known As The Pineapple) Little Knowl Hill Brimpton Common** Change of use to car sales (Sui Generis) with retention of living accommodation on first floor - Out of Parish in Ashford Hill Parish BDBC	Still not decided
4	**23/01699/FULMAJ – Travellers Friend, Crookham Common Road**. Demolition of existing pub and reconstruction of 18 new flats with reception facilities.	Recommended for approval but waiting for SUDS information
5	**22/00414/OOD – Land at Hockford Lane , Brimpton Common.** Consultation BDBC: Ref 24/00035/FUL - Erection of Agricultural Barn and 1 x Large pen and 3 x Small pens.	Still not decided