Brimpton Parish Council
Minutes of the Parish Council meeting

Date:	Tuesday 7th April 2026	Time:	7.30pm
Place:	Brimpton Village Hall		
Attending:	Mr John Hicks (Chairman)		
	Mr Nick Matthews (Vice-Chairman)		
	Mr Philip Bassil		
	Mr Charles Brims		
	Mr John Dolphin		
	Mrs Wendy Matthews		
In Attendance:	District Cllr Dominic Boeck		
	Christine McGarvie (Clerk)		
	15 members of the public		

23/26 Open Forum

23.1 A resident raised concern about HGVs that have been seen travelling along Brimpton Lane and Wasing Lane during the recent road diversion. They have caused damage to hedges.

Mr Dolphin reported that he believes some of the vehicles are working at the Travellers Friend site in Crookham Common Park. He has reported several vehicles to the West Berkshire Council Public Protection Partnership and they are being investigated.

Mr Dolphin urged residents to report any vehicles they see directly to the West Berkshire Council PPA at the following link or by phoning Trading Standards 01635 519930 with the vehicle registration, location and time/date of the incident.

https://publicprotectionpartnership.org.uk/make-a-service-request/

23.2 A resident asked why West Berkshire Council direct traffic along Wasing Lane when Brimpton Lane is closed. The road is narrow and not considered to be suitable for the diversion. Cllr Boeck will ask West Berkshire Council Highways to clarify their policy for which roads are suitable to use during the diversions.

Another resident pointed out that they had reported the issue at the time and West Berkshire Council had agreed to put up signs directing HGVs along the A4 instead. Mr. Dolphin said that West Berkshire Council did put up signs directing traffic not to use Back Lane.

24/26 Apologies for absence

None

25/26 To receive declarations of interest relating to items on the agenda

None

26/26 Minutes of the previous meeting

26.1. A mistake in the title of item 19.2 was corrected and the minutes of 3rd March 2026 were agreed as a true and accurate record. Due to the Chairman being unable to write, the Vice-Chairman duly signed the minutes on his behalf.

26.2. **Matters arising from Minutes of previous meeting not otherwise on the agenda (including review of Action Tracker)**

None

Action Tracker
127.3 The Thames Water tankers have not been seen on Brimpton Road in recent weeks.

27/26. Planning and Development
27.1 To consider new planning applications received and provide updates on any already considered
26/00402/FUL – Lyra Stables, Wasing Road. Retrospective single storey extension. Change of use of building from mixed office and ancillary residential use (originally approved under 08/00426/FUL) to office use
The applicant was present at the meeting and was invited to speak. They explained that the office was given planning approval on 2008 but with a condition that it remained ancillary to the property known as Tarkwa. The owners would now like to break the tie between the house and the office so that it can be sold separately. The business currently employs 8 people.

Mr Brims outlined why the condition was put in place in 2008 and stated that the reasons for the decision to apply the condition have not changed. Mr Brims proposed that the Parish Council should object to the removal of the condition. Mr Bassil seconded this proposal and the Parish Council voted in favour of objecting to the application.

28/26 Parish Environment
28**.1 To provide an update on the grant request to the Police and Crime Commissioner's Community Fund for a new Speed Indicator Device**
A grant request was made to the Police and Crime Commissioner's Community Fund for a replacement Speed Indicator Device. The grant was successful and the Parish Council have been granted £3255. It was agreed that the Clerk should order the SID and that the Parish Council would pay the additional £335 installation cost.

29/26 Finance
29.1 To approve payments & approve reconciliation against bank statements
The payment list in Appendix A was agreed. Mr Hicks to approve the payments online.

29.2 To consider a grant request from the Tadley Citizens Advice
The Parish Council agreed to grant £150 to Tadley Citizens Advice. The Clerk to arrange for payment to be made.

Action : Clerk

30/26 To review any consultation documents
West Berkshire Council has published a Call for Sites for housing as well as sites for minerals,waste and gravel extraction. The Call for Sites ends on 13th April.

31/26 Reports
31.1 District Councillor's Report **DB**
District Cllr Dominic Boeck will send his report by email after the meeting. Cllr Boeck said that the Members Bid grant process has reopened. Parish Councils and community groups can apply for small grants from the fund.

31.2 Chairman's Report **JH**
Mr. Hicks will stand down as Chairman at the May meeting but will provide a report for the Annual Parish Assembly.

31.3 Clerk's Report **CM**

The invitations for the Annual Parish Assembly have been sent out and several have responded.

The Accounts for 2025/26 are ready to go to the Internal Auditor on the 14th April. The Parish Council will be eligible to declare itself as exempt from external audit as both income and expenditure in 25/26 were below the £25k threshold.

31.4 Report from Village Hall Committee **JD**

The Village Hall Committee AGM will be held next week. They need new trustees to help run the hall and to bring new ideas. There was a meeting last week to discuss refreshing the kitchen. The solar panels are working very well and saving the hall money on electricity.

31.5 Report from Parish Council representative on the AWE Local Liaison Committee PB

The next meeting will be held on 30th April

32/26 The next meeting will be held on 5th May 2026 and will be the Annual Parish Council meeting.

Signed _____ Date _____

Appendix A

Meeting Report 7th April 2026

Community Account

Statement balance 24/03/2026	Cashbook balance as at 24/03/2026	Cashbook balance after new payments made
£5,689.81	**£5,689.81**	**£5,199.32**

Payments made since last meeting

Payment method	Payee	Details
DD	Mrs C McGarvie	Salary March
DD	Barclaycard	Microsoft office 365 (£14.16 VAT)
EP	Mrs C McGarvie	Homeworking allowance
EP	Brimpton PCC	Grasscutting grant
TOTAL		

New items for payment

Payment method	Payee	Details
EP	Mr P Bassil	Christmas lights (VAT 22.15)
EP	Digital House MD Ltd	Domain name renewal 2 years (£6 VAT)
DD	Mrs C McGarvie	Salary April

Receipts since last meeting date

Receipt Date	Payer	Details

Payments not presented as of 24/03/2026

Cheque No	Payee	Details
TOTAL		

Receipts not cleared as of 24/03/2026		
Receipt date	**Payer**	**Details**

Savings Account balance 24/03/2026	£33,242.42	
CIL	**£6,767.75**	**From Washoe Lodge must be spent by 2029.**

Appendix B

Bank Reconciliation 24th March 2026

Authority name	Brimpton Parish Council		
Prepared by	Christine McGarvie	Clerk and RFO	
Date	24th March 2026		
Approved by	John Hicks	Chair of council	

Balance per bank statements as at 24th March 2026		£	£
	Community Account	5,689.81	
	Saving account	33,242.42	
			38,932.23
Less any un-presented payments at 24th March 2026			
			0.00
Add any uncleared receipts			
Net Bank balances as at 24th March 2026			£38,932.23

CASH BOOK

Opening balance as per cashbook 1st April 2025	6,078.58
Add: Receipts in the year	12,962.28
Less:Payments in the year	13,351.05
Closing balance as per cash book as at 24th March 2026	£5,689.81
Opening balance savings account 1st April 2025	32,843.52
Add: Receipts in the year	£398.90
Less:Payments in the year	0
Closing balance as per cash book as at 24th March 2026	£33,242.42
Overall closing balance	£38,932.23
diff	£0.00

Appendix C

Brimpton Parish Council Meeting - 7th April 2026

Planning Applications for Consideration

		Comment deadline
1	**26/00402/FUL** – Lyra Stables, Wasing Road. Retrospective single storey extension. Change of use of building from mixed office and ancillary residential use (originally approved under 08/00426/FUL) to office use	Deadline 29th April

Planning Application Decisions made

1		

Planning Applications Awaiting Decisions

1.	**25/00767/OOD – 25/00799/RET** Hockford Lane erection of fencing , gate and hardstanding retrospective	Not decided. Deadline 25th Sept 25. B&DBC
2.	**26/00215/HOUSE – Jakari, Bannister Place.** New single storey front extension to garage and conversion to utility/storeroom; extension to rear gable projection to form a larger floor area at ground floor level to enable additional bedroom with dormer and roof terrace; additional dormer to existing first floor; new Velux rooflights	Deadline 24th April 26