Brimpton Parish Council
Minutes of the Parish Council meeting

Date:	Tuesday 2nd September 2025	Time:	7.30pm
Place:	Brimpton Village Hall		
Attending:	Mr John Hicks (Chairman)		
	Mr Nick Matthews (Vice-Chairman)		
	Mr Philip Bassil		
	Mr Charles Brims		
	Mr John Dolphin		
	Mrs Wendy Matthews		
In Attendance:	Christine McGarvie (Clerk)		
	District Cllr Dominic Boeck		
	6 members of the public		

93/25 Open Forum
93.1 Brenda Scott, a Churchwarden, reported that dog fouling in the churchyard continues to be an issue. The Chairman agreed to include a request in the Parish Update this week to remind residents to pick up after their dogs.

93.2 A resident asked if anyone is keeping a record of the commemorative events such as the laying of the Queen's Memorial Stone. They felt that an electronic record would not be sufficient. The Chairman said that the Parish Council would consider what might be possible.

93.3 A resident thanked everyone involved in organising the VJ commemorative event.

93.4 The Cice-Chairman reported that the hedges are overgrown on the corner of Brimpton Road and Brimpton Lane. The landowner will be asked to cut the hedge back.

94/25 Apologies for absence
None

95/25 To receive declarations of interest relating to items on the agenda
None

96/25 Minutes of the previous meeting
96.1 The minutes from the meeting of 5th August 2025 were agreed as a true and accurate record. The Chairman duly signed the minutes.

96.2 **Matters arising from Minutes of previous meeting not otherwise on the agenda (including review of Action Tracker)**
Action Tracker
27.1/25 War Memorial – Work will start on the repairs to the War Memorial surround in the week commencing 22nd September.

97/25 Brimpton common Planning enforcement update
There was no update on the Brimpton Common Planning enforcement issues.

Mr Dolphin reported that there was a large fire in Brimpton Common over the August Bank Holiday weekend. This was not in Brimpton Parish.

98/25. Planning and Development

98.1 To consider new planning applications received and provide updates on any already considered

25/01988/OOD Land Off Hockford Lane. Out of District Planning Consultation BDBC: Ref 25/01735/RET - Timber five-bar gate and area of hardstanding for access to agricultural land (retrospective).
This application has already been considered at a previous meeting and the Parish Council resolved not to comment.

99/25 Parish Environment

99.1 To provide an update on the use of the SID in the Parish
The SID has been used on the new post outside the Village Hall. Over 25% of traffic was found to be travelling over the speed limit at this location so the Clerk has sent the reports to the PCSO and West Berkshire Council.
Very high levels of speeding were also recorded in Brimpton Road ,near Manor View with 81% of cars travelling over the speed limit.
The SID is currently outside of Lakeside Garden Centre facing traffic coming from Tadley.

100/25 Finance
100.1 To confirm the increase in the Clerk's pay as per the Local Government pay agreement
The Parish Council agreed to implement the local government pay award of 3.2 % to the Clerk and pay the back pay for April to August.

100.2 To approve payments & approve reconciliation against bank statements
All payments were agreed and Mr Hicks will approve the payments online.

101/25 To review any consultation documents
The draft IT policy was reviewed. Mr Brims suggested changes to the section on training which were agreed by all. The policy was accepted with the agreed changes.

102/25 Reports
102.1 District Councillor's Report
District Councillor Boeck sent a report via email before the meeting which will be made available on the Parish Council website.
Councillor Boeck pointed out that the Police and Crime Commissioner Community Fund is now open for grant requests. The School or the Church might be able to apply for grants for increased security such as CCTV cameras.

102.2 Chairman's Report
Nothing to report.

102.3 Clerk's Report

Clerk has checked and the defibrillator does not need a battery yet. Although the unit is only showing 2 bars, not the full 3, this means that it is half full and still functioning. The cost of a new battery will be included in the budget for 2026/27.

Clerk has booked on the GDPR and data protection course run by HALC. This will explain what is required for the new Assertion 10 in next year's Annual Governance Statement.

102.4 Report from Village Hall Committee

Mr Dolphin reported that the VJ day commemoration event was very successful with £659 raised for SSAFA.

A Bingo night is planned for 13th September and tickets are still available.

The external walls all need to be re-rendered which will be expensive.

The Mandatory Water Compliance inspection has been done.

The 5-year mandatory electrical inspection is scheduled for next week. The outside lights must be replaced as they were found to be non-compliant.

102.5 Report from Parish Council representative on the AWE Local Liaison Committee

AWE have informed LLC members that on 7th September at 3pm the Government will be testing the national alert system and it has nothing to do with AWE.

103/25 The Date of Next Meeting was confirmed as 7th October at Brimpton Village Hall

Appendix A

Meeting Report 2nd September 2025

Community Account

Statement balance 24/08/2025	Cashbook balance as at 24/08/2025	Cashbook balance after new payments made
£662.48	**£6,662.48**	**£6,038.88**

Payments made since last meeting

Payment method	Payee	Details	TOTAL COST
DD	Mrs C McGarvie	Salary August	311.60
EP	Graham Sparkes	Metal post at village hall (VAT £45)	270.00
EP	Brimpton Village Hall	6 months hall hire	100.00
DD	Barclaycard	SSAFA donation - £734.45. Metal post £99.98 (£16.67 VAT)	834.43
DD	Digital House Md Ltd	Website hosting (£44 VAT)	172.80
EP	Tadley Precision Machining Ltd	War Memorial railing shotblasting and painting (VAT £36)	216.00
TOTAL			**£1,904.83**

New items for payment

Payment method	Payee	Details	TOTAL COST
DD	Mrs C McGarvie	Salary September	321.60
EP	Mrs C McGarvie	Backpay April - August25	50.00
EP	PKF Littlejohn LLP	External Audit (£42 VAT)	252.00
			£623.60

Receipts since last meeting date

Receipt Date	Payer	Details	TOTAL AMOUNT
			£0.00

Payments not presented as of 24/07/2025

Cheque No	Payee	Details	TOTAL COST
TOTAL			

Receipts not cleared as of 24/06/2025			
Receipt date	**Payer**	**Details**	**TOTAL COST**

Savings Account balance 24/08/2025	£32,952.63
CIL	**£8,417.75**

From Washoe Lodge must be spent by 2029.

Appendix B

Bank Reconciliation 28th August 2025

Authority name	Brimpton Parish Council		
Prepared by	Christine McGarvie	Clerk and RFO	
Date	28th August 2025		
Approved by	John Hicks	Chair of council	
Balance per bank statements as at 24th August 2025		£	£
	Community Account	6,662.48	
	Saving account	32,952.63	
			39,615.11
Less any un-presented payments at 24th August 2025			
			0.00
Add any uncleared receipts			
Net Bank balances as at 24th August 2025			£39,615.11

CASH BOOK	
Opening balance as per cashbook 1st April 2025	6,078.58
Add: Receipts in the year	7,037.28
Less:Payments in the year	6,453.38
Closing balance as per cash book as at 24th August 2025	£6,662.48
Opening balance savings account 1st April 2025	32,843.52
Add: Receipts in the year	£109.11
Less:Payments in the year	0
Closing balance as per cash book as at 24th August 2025	£32,952.63
Overall closing balance	£39,615.11
diff	£0.00

Appendix C

Brimpton Parish Council Meeting - 2nd September 2025

Planning Applications for Consideration

		Comment deadline
1	None	

Planning Application Decisions made

1	None	

Planning Applications Awaiting Decisions

1	**25/01523/HOUSE** - The Croft, Wasing Road Proposed new driveway access and garage	5th September
2	**25/01522/HOUSE** – 26 Brimpton Common. single-storey, side and rear extension and a two-storey rear extension to the property to provide an extended kitchen/dining and living area and a utility/WC at ground floor level and an enlarged bedroom to the first floor.	4th September
3	**23/02548/FUL** - La Capana – Change of use of public house to car sales removal of the first floor residential to use for office space .	Still not decided. B&DBC. Going to committee on 10th December 25
4	**25/00767/OOD – 25/00799/RET** Hockford Lane erection of fencing , gate and hardstanding retrospective	Not decided. Deadline 23rd May B&DBC