Brimpton Parish Council - Action Tracker December 2025					
Date of original minute	**Minute Ref**	**Description**	**Action**	**Current Status (Ongoing/Completed/Pending)**	**Latest update**
4/11/25	112/25	Armed Forces Covenant	JH	Ongoing	WBC asked Parish Councils to consider signing the Armed Forces covenant. Mr Hicks to discuss with WBC and draft a new version which is more appropriate for Parish councils.
03/12/2024	127.3	Tankers in Brimpton Road - Pumping station	Clerk	Ongoing	Clerk raised a case via Thames water website and whatsapp but received no call back. Has asked Wasing if they have a contact. Feb/25 - Clerk has raised a series of questions with Thames Water Performance Manager but received no response. Mr Hicks has raised the issue with the local MP Olivia Bailey.March/25. Thames Water are looking at reinstating the verges. A FOI request has been raised to deal with the PCs questions about a long term plan.April/25 - on agenda to discuss Thames water's response to the Parish Councils questions. May/25 - Clerk has replied to Thames Water with additional questions provided by Mr. Bassil but not response as yet.June/25 - Thames water have requested longer to answer as it is a "complex" question. deadline 16th June 25 for a response July/25 - Response received from Thames Water to be discussed at meeting. Aug/25 - Clerk has raised a new case (reference 1237528) with Thames Water to request verges and triangle are fixed after lorries caused damage. Sept/25 - Thames Water will be attending site w/c 1st Sept to see what work needs to be done to the verges. will receive an update on 19th Sept. Nov/25 - no meaningful update from Thames Water about what they plan to do both in the long term and to tidy up the verge.
1/10/24	106.2/24	Flooding at Able Bridge	Clerk	Ongoing	Clerk raised a case with WBC reference E29998. Awaiting assessment. Clerk also raised another case to ask how often gulleys should be cleaned. WBC previously indicated it is once a year. E31740 Feb 25 - Waiting for a date from WBC for when gullies will be cleared and improved. June/25 - chased again for an update July/25 - response was the same as the original request with no indication of whehter the work had been done. Clerk has raised a new case E41699 to ask whether repair and cleaning was carried out. Aug/25 no response received. Nov/25 - received response from WBC in September saying work was scheduled in next few weeks but don't know if this was done. Clerk has asked for another update. Dec/25 - no repsonse. chased again.

2/4/24	36/24.2	Cross roads warning sign on B3051 not working	Clerk	ongoing	Clerk raised a case with West Berks under reference E20623. Currently waiting assessment. June 24 - still waiting assessment according to WBC website. Sept/24 - Still no response from WBC. Clerk chased again. Nov/24 - still awaiting assessment. Dec/24 Response received as follows and case closed "We can confirm that, following your recent enquiry, an assessment of the signage is currently underway. Any required repairs or replacements will be managed in accordance with our current policy and procurement procedures" Clerk asked Borough Councillor for a better update.Feb/25 - WBC have said that all road warning signs are being assessed for either removal or repair. June/25 - Clerk emailed WBC for an update - No Update received Nov/25 - Clerk has raised a new case to find out if the sign will be removed or fixed or replaced. DEC/25 - WBC responded to say it is still on a waiting list to be reviewed.

05/11/2024	116.1	War memorial surround damaged	Clerk	Completed	Clerk has asked contractor to fix coping stone. Will be done soon.
05/11/2024	116.2	Signs at junction B3051 and Brimpton Lane damaged	Clerk	Completed	Reported under reference. E30894. WBC have reported that it is fixed. Need to confirm.
05/11/2024	116.3	Litter pick needed from school to Thornton House	Clerk	Completed	Case raised under reference 8656-1135-1120-6104. Also received quote from a private contractor £92plus VAT for two men for two hours.
06/08/2024	83.1/24	Stones on Brimpton Road	Clerk	Completed	Stones/debris on Brimpton Road near the Primary School. Clerk raised case E27191- has been referred to waste management and closed. Dec/24 Clerk raised this issue again when requesting a litter pick from WBC
03/12/2024	134.3	Precept request 25/26	Clerk	Completed	Clerk has submitted the precept request to West Berkshire Council.
4/6/24	59.1/24	Lack of cats eyes on Brimpton Lane	Clerk	Completed	Clerk raised a case with WBC to ask if the cats eyes on Brimpton Lane/Crookham Common Road will be replaced. E24062. No response yet. Sept/24 - still no response from WBC. Clerk chased again. Nov/24 - still awaiting assessment Dec/24 Response received as follows and case closed "We can confirm that, following your recent enquiry, an assessment of the signage is currently underway. Any required repairs or replacements will be managed in accordance with our current policy and procurement procedures" Clerk asked Borough Councillor for a better update. Feb/25 - wBC have said the following :-This item falls between a number of Highways Teams so I will need to discuss this further with a number of relevant colleagues with the aim of responding in full by 31.01.25. March/25- Response received from WBC. They aren't going to install cats eyes but will refresh the line markings.

03/10/2023	85.2/23	Sale of land on Blacknest Lane	Clerk	Completed	Clerk has informed planning enforcement about the sale of the land and the change to the entrance. No response as yet. Dec/23 - Planning enforcement have issued a stop notice and are actively watching the site. On agenda for discussion at meeting. Jan/24 - case is still ongoing April/24 - owner has now moved a mobile home onto the land without permission,on agenda. May/24 - ongoing. On agenda for discussion June 24 - On agenda for discussion. Sept/24 - ongoing Feb/25 - appeal in progress Mar/25 - awaiting planning inspector decision. April 25- Appeal was dismissed.
4/3/25	31/25	Annual Parish Assembly	Clerk	completed	Clerk has booked the hall for the APA on 13th May. Clerk to send invitations out.May/25 - invitations sent out and responses received.
4/7/23	53.3/23	Trees and bushes around Solar Farm in poor condition	Clerk	Completed	Clerk attended a call with Wise Energy on 6th July. They agreed that there is an issue and accept their responsibility to ensure that there is adequate screening. They are going to carry out an assessement and come back to the Parish Council with a plan. Clerk has chased again.Sept/23 person dealing with issue was on holiday. Chasing for another update and have sent more photos provided by a resident. Oct/23 - still no update even though chased again. Should issue be reported to planning enforcement ? Nov/23 - Clerk raised a case with planning enforcement and informed Wise Energy that this had been done but no response from either party. Jan/24 - still no response from planning enforcement. Clerk to chase. Feb/24 - Clerk raised with Andrew Perkins, CEO Wasing Estate and he has agreed to contact the Solar company. April/24 - work is underway to replace the shrubs/trees. Can this action be closed ? May/24 - reports of discarded plastic on site. Raised with Solar company and they said that it will be removed when contractors return to finish the job.June 24 - Wise Energy have shared their plan to replant in October and other actions to be completed this year. May 25 - new planting has been completed
06/05/2025	50/25	Policy update and risk management review	Clerk	Completed	Clerk has updated policies on website. Still needs to send a list of passwords to Mrs Matthews
2/4/24	36/24.3	School warning signs set wrongly	Clerk	Completed	Clerk raised a case with W.Berks under reference E20354. Currently waiting assessment. June 24 - still waiting assessment according to WBC website JULy/24 - no response from WBC so raised a new case E25268 Sept/24 - still no response from WBC. Clerk chased again.Nov/24 - still awaing assessment. Dec/24 Response received as follows and case closed "We can confirm that, following your recent enquiry, an assessment of the signage is currently underway. Any required repairs or replacements will be managed in accordance with our current policy and procurement procedures" Clerk asked Borough Councillor for a better update. Feb/25 - WBC have informed the PC that the sign will be repaired but it needs a road closure due to the difficullt location so no date yet. April/25 - Sign has been removed but unsure whether it will be put back. Clerk has contacted WBC to find out. May/25 - WBC will be replacing the school sign that has been taken away for repair. Mrs Matthews to confirm whether the other sign near to Wasing Road junction is working correctly now. June/25 - post has been fixed but still waiting for sign to be returned. July/25 - School sign back in place and working.

4/2/2025	19.3/25	Speed monitoring - investigate post for monitoring Crookham Common Road	Clerk	Completed	Clerk has spoken to WBC and they have suggested a post in the hall car park. More investigation needed. To be discussed at meeting. April/25 - Clerk has tested SID on a tripod outside hall and it seems to work. Need to get approval from WBC , hall trustees and then get a price for a post. May/25 - WBC have given approval for the site of a new permanent pole. Clerk now needs to get quotes. July/25 2 quotes received and separate quote for pole. To be discussed at meeting. Aug/25 - post installed and being used.
04/04/2023	29.3/23	To consider installing a memorial for the Late Queen	PB/Clerk	Completed	The proposal is to place a granite stone memorial into the path which runs up to the War Memorial.Mr. Bassil to provide quotes and more details. Clerk to check with West Berkshire Council whether CIL could be used to purchase a memorial stone. Clerk has emailed WBC CIL team but no reply yet. July 23- Deposit has been paid for the new stone memorial. Mr Dolphin circulated the advice from the War Memorial Trust regarding cleaning and it was agreed not to do any cleaning at this time. Aug/23 - PC agreed to go ahead and deposit paid. Sept/23 - Mr. Bassill liasing with supplier. Oct/23 it was agreed to delay installation and unveiling ceremony until Spring 24 March/24 Mr. Bassil to book a date for installation. May/24 Mr Bassil discussing with supplier as he is not happy with the quality of the stone.June/24 - Mr Hicks and Mr Bassil have met with stonemason to find a solution to the quality issues. Aug/24 - Date to be set for unveiling ceremony Sept/24 - unveiling ceremony postponed due to issues with the stone. Nov/24 - Mr Bassil painting letters gold. then will install in Spring May/25 - Mr Bassil to suggest a date for installation.June/25 - date for installation event 20th July Aug/25 - stone installed.
05/03/2024	25.3/24	Bridge near Baptist Church on Brimpton Road not repaired	Clerk	Completed	Following the meeting there was an email from WBC informing of a road closure for road repairs. It was thought this was to fix the bridge. Barriers. Cllr Boeck asked for clarification. April/24 - was this fixed during the road closure ? May/24 - bridge was not repaired during recent closure. Jul/24- New case raised. WBC are monitoring the bridge but it is not high priority at the moment. On programme works to be repaired when there is available budget. Aug/25 - repair completed by WBC
05/08/2025	90.1/25	IT policy	Clerk	Completed	Clerk has drafted an IT policy for review by the Parish Council. This is a requirement of new Assertion 10 on the AGAR.
4/3/25	27.1/25	To repair the edging stones around the War Memorial	Clerk/JD	Complete	Mr Dolphin met with a contractor to scope the works and we are waiting for a quote. Clerk has approached another contractor but they declined to quote.May/25 - Still waiting for quote. Need to find another contractor to quote as well. Ongoing June/25 - meeting contractor on site on 3rd June to discuss. July 25 - 2 quotes received and a separate quote for shot blasting railings. To be discussed at meeting Aug 25 - railings have been removed need to discuss whether to replace them.Sept/25 - Railing shotblasted, painted and replaced. Just waiting for a date for contractor to reseat coping stones and replace edging stones. Nov/25 work completed